

PUBLIC NOTICE

Parish Councillors are hereby summoned to attend

Salt and Enson Parish Council

To be held at Salt Village Hall, Salt. On Wednesday 7th March 2018 at 7.30pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

But please note that they may be excluded from any item the Council decide should be treated as confidential.

Issued 01.03.18

Lisa Horritt

(Clerk/RFO)

AGENDA

Public Open Forum (10 minutes max) Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 10 minutes

- 1 Attendees and Apologies
- 2 To accept Declarations of Disclosable Pecuniary Interests relating to items on the agenda
- 3 To consider signing and approving the minutes of the last Parish Council meeting held on 3rd January 2018
- 4 To review matters arising from those minutes (for information only)
- 5 To receive SPCA Exec update by Cllr B Clancy
- 6 To discuss Data protection changes, and actions required to comply including outsourcing of services
- 7 To approve Council Policies as follows:
 - (a) Freedom of Information
 - (b) Complaints
 - (c) Internal Controls
 - (d) Document Retention
 - (e) Bullying and Harassment
 - (f) Grievance and disciplinary
 - (g) Training
- 8 To discuss Armistice 2018 and Beacon Lighting
- 9 To discuss potential uses for the phone box
- 10 To receive Financial Statement and Clerks report
 - i) To approve financial payments, receipts and transfers
 - ii) To agree bank reconciliation and confirm Councillor check completed
 - iii) To receive finance report
 - iv) To agree grants to local organisations
 - v) To confirm internal auditor
 - vi) Website update
- 11 To discuss Highways and NHT Issues and note any requiring reporting:

Including: Damage to hedgerow and trees on Sandon Bank
- 12 To discuss planning applications received (if any) –
- 13 To inform attendees of dates of future meetings

To note dates of future meetings as follows: Wednesdays at 7.30pm: May 2nd (APM/Annual meeting of the Council), Jul 4th, Sept 3rd, Nov 7th
- 14 Meeting close